

AGENDA
RAYTOWN PARKS & RECREATION BOARD
Monday, January 12, 2026 7:00 PM

Hosted in person at the Raytown Park Office
5912 Lane Ave, Raytown MO 64133

Or via Zoom Link:
<https://us06web.zoom.us/j/89600090416>

Meeting ID: 896 0009 0416

I. Call to Order

II. Public Participation

Approval of Minutes –December 15th and 22nd, 2025

III. Reports of Officers

President – Brian Morris
Vice President – Jules Sneddon

IV. Reports of Standing & Special Committees

Personnel – Jourdan Price
Finance – Melina Alford
Program – Robbie Tubbs
Buildings & Grounds – Dave Thurman
Main Street- Robbie Tubbs

V. Staff Reports

Director – Dave Turner
Superintendent of Parks – Tony Mesa
Recreation- Jake Smith

VI. New Business

1. Rice-Tremonti fire alarm system renewal
2. Get Outdoors Day activities
3. Building & Grounds

VII. Other Business

VIII. Announcements

IX. Adjourn

- Next regular Meeting: February 16th, 7 PM at Raytown Parks office.

**Raytown Park Board
Minutes
December 15, 2025**

Attendance:

Park Board: Brian Morris, Dave Thurman, Jules Sneddon, Rhonda Herring, Melina Alford, Jourdan Price and Angel Ambergcrombie, attended in person and by Zoom- Robbie Tubbs and Brent Hugh.

Staff: Dave Turner, Tony Mesa, and Jonda DeMarco

A quorum was declared present, and the meeting was called to order at 7:00pm. Dave Thurman made a motion to approve the minutes from November 17, 2025. Jules Sneddon seconded, and the motion passed.

Reports of Officers:

President- Brian missed the Mayor Christmas Tree lighting but was able to attend the Mayor's Reception and also the Rice Tremonti Christmas Open House this past week and weekend.

Vice President –Jules was able to attend the Mayor Christmas Tree lighting and said it went well. She also spoke about a grant from Rotary Club that would provide signs for the Rock Island Trail.

Reports of Standing & Special Committees:

Personnel – no report

Finance – no report

Program – no report

Buildings & Grounds – no report

Main Street – a written report was distributed

Staff Reports:

Director – a written report was distributed

Superintendent of Parks – a written report was distributed

New Business:

1. Rice Tremonti Historical Architect – City Administrator Diane Egger is wanting to provide support at the Rice Tremonti home and suggested a historical architect, SFS Architecture will work on a master study of home for recommendations.
2. Kenagy Park Redevelopment re-bid is on December 17- A special zoom meeting will be on Monday, December 22, 2025 at 6pm to go over bids before the Board of Alderman meeting on Tuesday, January 6, 2026.
3. Kritser Park Playground – Dave Turner will put together options on \$90,000 budget, with focus on west park playground **or** west park and portion of east park playground with main focus on climbing wall. Discussion will continue at next meeting on January 12.

Other Business:

Dave and Deanne Thurman have donated 2 picnic tables for Terry Copeland Park, staff will create the pads for these. Discussion on donation ideals for 3rd picnic table, umbrella and accessories are being discussed.

4. Robbie Tubbs made a motion to adjourn at 7:31pm. Jules Sneddon seconded and the motion passed.

Please note: January meeting will be on January 12, 2026

**Raytown Park Board Special Meeting
Minutes
December 22, 2025**

Attendance:

Park Board: Brian Morris, Dave Thurman, Jules Sneddon, Jourdan Price, Angel Abercrombie, Robbie Tubbs, Rhonda Herring, Melina Alford and Brent Hugh.

Staff: Dave Turner, Tony Mesa

A quorum was declared present, and the meeting was called to order at 6:00pm.

New Business:

1. Discussion on the Kenagy Park Redevelopment re-bid. There were 5 bids for the project. Robbie Tubbs made the motion to accept the full bid from McConnell & Associates for \$788,151, Dave Thurman seconded the motion. This action would put the Park \$15,545.05 over budget, which we will transfer money for later in the fiscal year.

2. Dave Thurman made a motion to adjourn at 6:21pm. Jules Sneddon seconded and the motion passed.

Please note: January meeting will be on January 12, 2026



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Favorable Percent
Fund: 201 - PARKS & RECREATION							
Revenue							
<u>201-00-00-100-41205</u>	Parks/Storm Water Capital Sales Ta	505,600.00	505,600.00	0.00	61,035.63	-444,564.37	87.93 %
<u>201-00-00-100-46102</u>	Investment Income	10,200.00	10,200.00	0.00	0.00	-10,200.00	100.00 %
<u>201-00-00-100-46401</u>	Miscellaneous Revenue	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
<u>201-92-00-000-42122</u>	Credit Card Processing Fee	1,000.00	1,000.00	63.41	66.67	-933.33	93.33 %
<u>201-92-00-100-41101</u>	Real Estate Tax	569,102.00	569,102.00	0.00	2,890.58	-566,211.42	99.49 %
<u>201-92-00-100-41102</u>	Personal Property Tax	94,089.00	94,089.00	0.00	1,096.07	-92,992.93	98.84 %
<u>201-92-00-100-41104</u>	Delinquent Real Estate Taxes	12,000.00	12,000.00	0.00	440.07	-11,559.93	96.33 %
<u>201-92-00-100-41105</u>	Penalties	9,500.00	9,500.00	0.00	469.19	-9,030.81	95.06 %
<u>201-92-00-100-41107</u>	Railroad & Utilities Tax	18,500.00	18,500.00	0.00	0.00	-18,500.00	100.00 %
<u>201-92-00-100-41108</u>	Replacement Tax	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
<u>201-92-00-100-41110</u>	Circuit Breaker Refund	-1,000.00	-1,000.00	0.00	-25.50	974.50	2.55 %
<u>201-92-00-100-41111</u>	Delinquent Property Tax Revenue	9,000.00	9,000.00	0.00	868.92	-8,131.08	90.35 %
<u>201-92-00-100-43101</u>	TRIM Grant	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
<u>201-92-00-100-46101</u>	Interest Earnings	18,000.00	18,000.00	0.00	661.40	-17,338.60	96.33 %
<u>201-92-00-100-46303</u>	Gain on sale of Fixed Asset	0.00	0.00	0.00	1,700.00	1,700.00	0.00 %
<u>201-92-00-100-47101</u>	Ballfield Lights Fees	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
<u>201-92-00-100-47105</u>	Shelter House Rental Fees	25,000.00	25,000.00	3,070.00	3,070.00	-21,930.00	87.72 %
<u>201-92-00-100-47110</u>	Sports Field Rental Fees	7,000.00	7,000.00	0.00	-100.00	-7,100.00	101.43 %
<u>201-92-00-100-47116</u>	Vending Machine-Kenagy	400.00	400.00	0.00	31.00	-369.00	92.25 %
<u>201-92-00-100-47204</u>	Team Sports League	18,000.00	18,000.00	0.00	2,160.00	-15,840.00	88.00 %
<u>201-92-00-100-47220</u>	Donations	11,000.00	11,000.00	0.00	810.00	-10,190.00	92.64 %
<u>201-92-00-100-47425</u>	Other Income	1,000.00	1,000.00	0.00	122.25	-877.75	87.78 %
<u>201-92-00-725-43000</u>	State Grants - TRIM	19,000.00	19,000.00	0.00	0.00	-19,000.00	100.00 %
<u>201-92-00-754-43101</u>	Federal Grant - Omnibus (SuperSpl	1,800,000.00	1,800,000.00	0.00	0.00	-1,800,000.00	100.00 %
<u>201-92-00-755-43101</u>	Federal Grant - Omnibus (Kenagy)	500,000.00	500,000.00	0.00	0.00	-500,000.00	100.00 %
Revenue Total:		3,679,591.00	3,679,591.00	3,133.41	75,296.28	-3,604,294.72	97.95%
Expense							
<u>201-00-00-100-59950</u>	Operating Transfer - TIF EAT's	35,000.00	35,000.00	0.00	2,906.20	32,093.80	91.70 %
<u>201-92-00-100-51102</u>	Civilian Employees	491,160.80	491,160.80	0.00	0.00	491,160.80	100.00 %
<u>201-92-00-100-51106</u>	Part Time Employees	27,490.00	27,490.00	0.00	0.00	27,490.00	100.00 %
<u>201-92-00-100-51111</u>	Civilian Employees Overtime	9,840.93	9,840.93	0.00	0.00	9,840.93	100.00 %
<u>201-92-00-100-51206</u>	Life Ins	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
<u>201-92-00-100-51212</u>	Deferred Compensation - 401 A	4,093.62	4,093.62	0.00	0.00	4,093.62	100.00 %
<u>201-92-00-100-51214</u>	Civilian Pension - LAGERS	83,795.85	83,795.85	0.00	0.00	83,795.85	100.00 %
<u>201-92-00-100-51215</u>	Health Insurance	61,509.60	61,509.60	0.00	0.00	61,509.60	100.00 %
<u>201-92-00-100-51218</u>	Med Exp - HSA contribution	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
<u>201-92-00-100-51220</u>	Dental	3,785.76	3,785.76	0.00	0.00	3,785.76	100.00 %
<u>201-92-00-100-51221</u>	Vision	314.40	314.40	0.00	0.00	314.40	100.00 %
<u>201-92-00-100-51225</u>	FICA	40,218.41	40,218.41	0.00	0.00	40,218.41	100.00 %
<u>201-92-00-100-51231</u>	Auto Allowance	3,720.00	3,720.00	0.00	0.00	3,720.00	100.00 %
<u>201-92-00-100-51238</u>	Phone Allowance	3,360.00	3,360.00	0.00	0.00	3,360.00	100.00 %
<u>201-92-00-100-51240</u>	Workers Compensation Insurance	35,460.00	35,460.00	0.00	2,954.97	32,505.03	91.67 %
<u>201-92-00-100-52101</u>	Office Supplies	900.00	900.00	0.00	0.35	899.65	99.96 %
<u>201-92-00-100-52122</u>	Credit Card Processing Charge	3,900.00	3,900.00	0.00	0.00	3,900.00	100.00 %
<u>201-92-00-100-52200</u>	Operating Supplies	3,800.00	3,800.00	59.68	209.71	3,590.29	94.48 %
<u>201-92-00-100-52233</u>	Uniforms	3,700.00	3,700.00	43.96	68.96	3,631.04	98.14 %
<u>201-92-00-100-52250</u>	Professional Services	1,500.00	1,500.00	0.00	46.75	1,453.25	96.88 %
<u>201-92-00-100-52300</u>	Repair & Maintenance Supplies	93,500.00	93,500.00	279.96	4,818.21	88,681.79	94.85 %
<u>201-92-00-100-52301</u>	Fuel	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<u>201-92-00-100-53101</u>	Postage	550.00	550.00	0.00	0.00	550.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 01/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>201-91-00-100-53741</u>	Printing & Promotions	1,500.00	1,500.00	0.00	50.85	1,449.15	96.61 %
<u>201-91-00-100-53301</u>	Dues & Memberships	3,000.00	3,000.00	690.00	690.00	2,310.00	77.00 %
<u>201-92-00-100-53401</u>	Electricity	39,000.00	39,000.00	0.00	842.09	38,157.91	97.84 %
<u>201-92-00-100-53411</u>	Gas	4,400.00	4,400.00	0.00	241.45	4,158.55	94.51 %
<u>201-92-00-100-53421</u>	Water	9,900.00	9,900.00	0.00	1,144.93	8,755.07	88.44 %
<u>201-91-00-100-53431</u>	Telephone	7,000.00	7,000.00	0.00	471.70	6,528.30	93.26 %
<u>201-92-00-100-53500</u>	Equipment Expense	1,700.00	1,700.00	0.00	49.92	1,650.08	97.06 %
<u>201-91-00-100-53600</u>	Repair & Maintenance Services	1,700.00	1,700.00	0.00	105.00	1,595.00	93.82 %
<u>201-92-00-100-53644</u>	Computer Services	15,000.00	15,000.00	0.00	666.15	14,333.85	95.56 %
<u>201-92-00-100-53701</u>	Education and Training	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<u>201-92-00-100-53711</u>	Meals & Travel	1,700.00	1,700.00	0.00	0.00	1,700.00	100.00 %
<u>201-92-00-100-53913</u>	General Liability Insurance	33,600.00	33,600.00	0.00	2,751.57	30,848.43	91.81 %
<u>201-92-00-100-53961</u>	Bank Charges	4,500.00	4,500.00	0.00	77.93	4,422.07	98.27 %
<u>201-92-00-100-53999</u>	Miscellaneous Contractual	158,300.00	158,300.00	490.00	1,499.03	156,800.97	99.05 %
<u>201-92-00-100-54500</u>	Recreational Programming	51,800.00	51,800.00	928.00	2,784.00	49,016.00	94.63 %
<u>201-92-00-100-55000</u>	Vehicle Expense	9,800.00	9,800.00	0.00	116.26	9,683.74	98.81 %
<u>201-92-00-100-57000</u>	Capital Expenditures	149,000.00	149,000.00	0.00	0.00	149,000.00	100.00 %
<u>201-92-00-754-57000</u>	Capital Expenditures - Omnibus (Su)	1,800,000.00	1,800,000.00	0.00	219.17	1,799,780.83	99.99 %
<u>201-92-00-755-57000</u>	Capital Expenditures - Omnibus (Ke)	500,000.00	500,000.00	0.00	0.00	500,000.00	100.00 %
	Expense Total:	3,725,299.37	3,725,299.37	2,491.60	22,715.20	3,702,584.17	99.39%
Fund: 201 - PARKS & RECREATION	Surplus (Deficit):	-45,708.37	-45,708.37	641.81	52,581.08	98,289.45	215.04%
	Report Surplus (Deficit):	-45,708.37	-45,708.37	641.81	52,581.08	98,289.45	215.04%

Budget Report

For Fiscal: 2025-2026 Period Ending: 01/31/2026

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 201 - PARKS & RECREATION						
Revenue	3,679,591.00	3,679,591.00	3,133.41	75,296.28	-3,604,294.72	97.95%
Expense	3,725,299.37	3,725,299.37	2,491.60	22,715.20	3,702,584.17	99.39%
Fund: 201 - PARKS & RECREATION	Surplus (Deficit):	-45,708.37	-45,708.37	641.81	52,581.08	98,289.45
	Report Surplus (Deficit):	-45,708.37	-45,708.37	641.81	52,581.08	98,289.45

Budget Report

For Fiscal: 2025-2026 Period Ending: 01/31/2026

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
201 - PARKS & RECREATION	-45,708.37	-45,708.37	641.81	52,581.08	98,289.45
Report Surplus (Deficit):	-45,708.37	-45,708.37	641.81	52,581.08	98,289.45



City of Raytown, MO

Fund Balance Report

As Of 01/08/2026

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
201 - PARKS & RECREATION	737,034.91	75,296.28	22,715.20	789,615.99
Report Total:	737,034.91	75,296.28	22,715.20	789,615.99

Raytown Parks & Recreation Department
Director's Report
January 12, 2025

BOA – We were on the agenda for the January 6th BOA meeting to get our Kenagy Redevelopment project and bids approval. The Alderman approved the motion to award McConnel & Associates our OMNIBUS grant contract unanimously.

Creative Communities Alliance - Our next chance to add two new sculptures to the Raytown community will be coming up in a couple of weeks. We will be choosing new sculptures to be located at the front of City Hall, and for the north corner of Colman Park. The date that the selections will be available is January 22nd and the date of the drawing will be February 19th. We will host these two pieces for 2 years.

OMNIBUS – We have submitted the funds for the GBA engineers' reimbursements that we have already paid on December 16th and received them December 17th. We then submitted invoices to direct pay American Ramp Company for the skateboard park update on December 29th and did get those funds January 1st. We had the city forward the funds to AMC. We did get locked out of our log-ons for the DRGR grant reporting site on January 1st and had to get recertified. I will need to submit a 6-month report to the reporting site to stay current with our grant oversite this month.

George Butler & Associates – Terry Copeland bidding documents will go out after the Kenagy bids are in. We still have some specifications and details to work out on the Terry Copeland project. We will be working with Jim Schusler to fine tune the documents before putting them out for public bid. This meeting has not been set up yet.

Get Outdoors Day- The MO Dept of Conservation will team up with us to host this event at Kenagy Park again in 2026. We have moved the date back to May 2nd and have already started our planning efforts. Last year on a cold day in April we attracted around 4,000 people to the event.

Kritser Park Playground- At the time of this report I did not get full responses from the three contractors that I have reached out to. We will discuss the playground options at the scheduled Buildings & Grounds meeting before the regular Park Board meeting. I expect the other contractors will get in their information before 6:00PM Monday.

Rice-Tremonti- The addition of a parking lot located near the demolished rental house is approved with using a geo-textile product that should work for the ADA compliance. With new staff in Public Works and Codes, we will have had a smoother run at the project this time. Our timeline for this project is most likely summer, and we may need to move funds to match the scope of the project. We have \$30,000 budgeted for the removal of the house that was demolished in last year's budget. I was planning on using those funds for the parking lot, but this may be a more expensive project due to ADA requirements.

Staffing/Basketball - The new Sports & Special Events hire; Jake Smith and I worked the basketball games on Saturday January 10th. We will continue with the contractor I have hired a score keeper/site manager to be the onsite person the rest of the season. Jake will have to be the site manager on January 31st as well. I will most likely have him there on the last day of the season to hand out player metals.

Sales Tax Revenue- December sales tax was \$30,745.65.



December 2025 **PARK MAINTENANCE REPORT**



Horticulture / Right of Way

Tree removal at the 63rd street Gateway is nearly complete; we will have some additional work to prepare for planting the new trees in March. We will be working in other areas for the annual TRIM grant project as well. Leaf abatement is ongoing. We will be sending three people to the Shade Tree Conference in Manhattan KS as a part of the 2025/2026 TRIM grant.

Park Maintenance

We have installed a new metal roof on shelter two at Kritser Park. The roof replacement is the fourth roof to be replaced with metal in our park system. Leaf and limb abatement is ongoing. We will power down the Christmas lights on January 12, 2026 and begin removal that week.