

AGENDA
RAYTOWN PARKS & RECREATION BOARD
Monday, November 17, 2025 7:00 PM

Hosted in person at the Raytown Park Office
5912 Lane Ave, Raytown MO 64133

Or via Zoom Link:
<https://us06web.zoom.us/j/89600090416>

Meeting ID: 896 0009 0416

I. Call to Order

II. Public Participation

Approval of Minutes –October 20th, 2025

III. Reports of Officers

President – Brian Morris

Vice President – Jules Sneddon

IV. Reports of Standing & Special Committees

Personnel – Jourdan Price

Finance – Melina Alford

Program – Robbie Tubbs

Buildings & Grounds – Dave Thurman

Main Street- Robbie Tubbs

V. Staff Reports

Director – Dave Turner

Superintendent of Parks – Tony Mesa

Recreation- Matt Hartmann

VI. New Business

1. Rice-Tremonti Christy Sewing
2. Park It KC 2026 contract
3. Kenagy Park redevelopment
4. Jesse Cargas art piece Swirl
5. FY 25/26 Fee schedule

VII. Other Business

VIII. Announcements

IX. Adjourn

- Next regular Meeting: December 15th, 7 PM at Raytown Parks office.

**Raytown Park Board
Minutes
October 20, 2025**

Attendance:

Park Board: Brian Morris, Jules Sneddon, Robbie Tubbs, Melina Alford and Angel Ambercrombie, attended in person and by Zoom-Dave Thurman.

Staff: Dave Turner, Matt Hartmann, Alan Bancroft and Jonda DeMarco

Guests: Mike H. and Alderman Loretha Hayden by Zoom

A quorum was declared present, and the meeting was called to order at 7:01pm. Robbie Tubbs made a motion to approve the minutes from September 15, 2025. Angel Ambercrombie seconded, and the motion passed.

Reports of Officers:

President-

Vice President

Reports of Standing & Special Committees:

Personnel – no report

Finance – no report

Program – no report

Buildings & Grounds – no report

Main Street – Jules attended Holiday Tree Lighting Ceremony Meeting and reported tree lighting is different this year, it will be on Sat, Dec. 6, with a parade, food trucks and bouncing houses along with previous traditions.

Staff Reports:

Director – a written report was distributed

Superintendent of Parks – a written report was distributed

Recreation – a written report was distributed

New Business:

1. Park It KC Contract – Discussion on Park KC contract, this is the only company that has responded with a cost share of 90% to 10%, additional research to be done by Jules Sneddon, on companies that fit the criteria. Continued discussion at next meeting.
2. Kenagy Park Redevelopment – Only 1 bid was received. Robbie Tubbs made a motion to accept Kenagy Park Redevelopment Bid, conditionally with City of Raytown and HUD purchasing policy requirements. Angel Ambercrombie seconded, and the motion passed.
3. Demo home at 8805 E 66th Street – house demo is completed, with grass seed & straw down, project started last Wednesday and was completely down by Friday.
4. Rice-Tremonti Investment 2026 – discussion on Raytown Parks taking more responsibilities at the Rice-Tremonti home. Suggestion is taking over the mowing for the property. More discussion in coming months.
5. Robbie Tubbs made a motion to adjourn at 8:15pm. Melina Alford seconded and the motion passed.

Please note: November meeting will be on November 17, 2025



Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 11/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 201 - PARKS & RECREATION							
Revenue							
<u>201-00-00-100-41205</u>	Parks/Storm Water Capital Sales Ta	505,600.00	505,600.00	0.00	0.00	-505,600.00	100.00 %
<u>201-00-00-100-46102</u>	Investment Income	10,200.00	10,200.00	0.00	0.00	-10,200.00	100.00 %
<u>201-00-00-100-46401</u>	Miscellaneous Revenue	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
<u>201-92-00-000-42122</u>	Credit Card Processing Fee	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
<u>201-92-00-100-41101</u>	Real Estate Tax	569,102.00	569,102.00	0.00	0.00	-569,102.00	100.00 %
<u>201-92-00-100-41102</u>	Personal Property Tax	94,089.00	94,089.00	0.00	0.00	-94,089.00	100.00 %
<u>201-92-00-100-41104</u>	Delinquent Real Estate Taxes	12,000.00	12,000.00	0.00	0.00	-12,000.00	100.00 %
<u>201-92-00-100-41105</u>	Penalties	9,500.00	9,500.00	0.00	0.00	-9,500.00	100.00 %
<u>201-92-00-100-41107</u>	Railroad & Utilities Tax	18,500.00	18,500.00	0.00	0.00	-18,500.00	100.00 %
<u>201-92-00-100-41108</u>	Replacement Tax	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
<u>201-92-00-100-41110</u>	Circuit Breaker Refund	-1,000.00	-1,000.00	0.00	0.00	1,000.00	0.00 %
<u>201-92-00-100-41111</u>	Delinquent Property Tax Revenue	9,000.00	9,000.00	0.00	0.00	-9,000.00	100.00 %
<u>201-92-00-100-43101</u>	TRIM Grant	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
<u>201-92-00-100-46101</u>	Interest Earnings	18,000.00	18,000.00	0.00	0.00	-18,000.00	100.00 %
<u>201-92-00-100-47101</u>	Ballfield Lights Fees	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
<u>201-92-00-100-47105</u>	Shelter House Rental Fees	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
<u>201-92-00-100-47110</u>	Sports Field Rental Fees	7,000.00	7,000.00	-100.00	-100.00	-7,100.00	101.43 %
<u>201-92-00-100-47116</u>	Vending Machine-Kenagy	400.00	400.00	31.00	31.00	-369.00	92.25 %
<u>201-92-00-100-47204</u>	Team Sports League	18,000.00	18,000.00	0.00	0.00	-18,000.00	100.00 %
<u>201-92-00-100-47220</u>	Donations	11,000.00	11,000.00	810.00	810.00	-10,190.00	92.64 %
<u>201-92-00-100-47425</u>	Other Income	1,000.00	1,000.00	96.92	96.92	-903.08	90.31 %
<u>201-92-00-725-43000</u>	State Grants - TRIM	19,000.00	19,000.00	0.00	0.00	-19,000.00	100.00 %
<u>201-92-00-754-43101</u>	Federal Grant - Omnibus (SuperSpl	1,800,000.00	1,800,000.00	0.00	0.00	-1,800,000.00	100.00 %
<u>201-92-00-755-43101</u>	Federal Grant - Omnibus (Kenagy)	500,000.00	500,000.00	0.00	0.00	-500,000.00	100.00 %
Revenue Total:		3,679,591.00	3,679,591.00	837.92	837.92	-3,678,753.08	99.98%
Expense							
<u>201-00-00-100-59950</u>	Operating Transfer - TIF EAT's	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
<u>201-92-00-100-51102</u>	Civilian Employees	491,160.80	491,160.80	0.00	0.00	491,160.80	100.00 %
<u>201-92-00-100-51106</u>	Part Time Employees	27,490.00	27,490.00	0.00	0.00	27,490.00	100.00 %
<u>201-92-00-100-51111</u>	Civilian Employees Overtime	9,840.93	9,840.93	0.00	0.00	9,840.93	100.00 %
<u>201-92-00-100-51206</u>	Life Ins	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
<u>201-92-00-100-51212</u>	Deferred Compensation - 401 A	4,093.62	4,093.62	0.00	0.00	4,093.62	100.00 %
<u>201-92-00-100-51214</u>	Civilian Pension - LAGERS	83,795.85	83,795.85	0.00	0.00	83,795.85	100.00 %
<u>201-92-00-100-51215</u>	Health Insurance	61,509.60	61,509.60	0.00	0.00	61,509.60	100.00 %
<u>201-92-00-100-51218</u>	Med Exp - HSA contribution	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
<u>201-92-00-100-51220</u>	Dental	3,785.76	3,785.76	0.00	0.00	3,785.76	100.00 %
<u>201-92-00-100-51221</u>	Vision	314.40	314.40	0.00	0.00	314.40	100.00 %
<u>201-92-00-100-51225</u>	FICA	40,218.41	40,218.41	0.00	0.00	40,218.41	100.00 %
<u>201-92-00-100-51231</u>	Auto Allowance	3,720.00	3,720.00	0.00	0.00	3,720.00	100.00 %
<u>201-92-00-100-51238</u>	Phone Allowance	3,360.00	3,360.00	0.00	0.00	3,360.00	100.00 %
<u>201-92-00-100-51240</u>	Workers Compensation Insurance	35,460.00	35,460.00	0.00	0.00	35,460.00	100.00 %
<u>201-92-00-100-52101</u>	Office Supplies	900.00	900.00	0.00	0.00	900.00	100.00 %
<u>201-92-00-100-52122</u>	Credit Card Processing Charge	3,900.00	3,900.00	0.00	0.00	3,900.00	100.00 %
<u>201-92-00-100-52200</u>	Operating Supplies	3,800.00	3,800.00	0.00	0.00	3,800.00	100.00 %
<u>201-92-00-100-52233</u>	Uniforms	3,700.00	3,700.00	0.00	0.00	3,700.00	100.00 %
<u>201-92-00-100-52250</u>	Professional Services	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<u>201-92-00-100-52300</u>	Repair & Maintenance Supplies	93,500.00	93,500.00	0.00	0.00	93,500.00	100.00 %
<u>201-92-00-100-52301</u>	Fuel	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<u>201-92-00-100-53101</u>	Postage	550.00	550.00	0.00	0.00	550.00	100.00 %
<u>201-92-00-100-53241</u>	Printing & Promotions	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 11/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>201-92-00-100-53201</u>	Dues & Memberships	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<u>201-92-00-100-53401</u>	Electricity	39,000.00	39,000.00	0.00	0.00	39,000.00	100.00 %
<u>201-92-00-100-53411</u>	Gas	4,400.00	4,400.00	0.00	0.00	4,400.00	100.00 %
<u>201-92-00-100-53421</u>	Water	9,900.00	9,900.00	0.00	0.00	9,900.00	100.00 %
<u>201-92-00-100-53431</u>	Telephone	7,000.00	7,000.00	433.04	433.04	6,566.96	93.81 %
<u>201-92-00-100-53500</u>	Equipment Expense	1,700.00	1,700.00	0.00	0.00	1,700.00	100.00 %
<u>201-92-00-100-53600</u>	Repair & Maintenance Services	1,700.00	1,700.00	0.00	0.00	1,700.00	100.00 %
<u>201-92-00-100-53644</u>	Computer Services	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<u>201-92-00-100-53701</u>	Education and Training	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<u>201-92-00-100-53711</u>	Meals & Travel	1,700.00	1,700.00	0.00	0.00	1,700.00	100.00 %
<u>201-92-00-100-53913</u>	General Liability Insurance	33,600.00	33,600.00	0.00	0.00	33,600.00	100.00 %
<u>201-92-00-100-53961</u>	Bank Charges	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
<u>201-92-00-100-53999</u>	Miscellaneous Contractual	158,300.00	158,300.00	0.00	0.00	158,300.00	100.00 %
<u>201-92-00-100-54500</u>	Recreational Programming	51,800.00	51,800.00	0.00	0.00	51,800.00	100.00 %
<u>201-92-00-100-55000</u>	Vehicle Expense	9,800.00	9,800.00	0.00	0.00	9,800.00	100.00 %
<u>201-92-00-100-57000</u>	Capital Expenditures	149,000.00	149,000.00	0.00	0.00	149,000.00	100.00 %
<u>201-92-00-754-57000</u>	Capital Expenditures - Omnibus (Su	1,800,000.00	1,800,000.00	0.00	0.00	1,800,000.00	100.00 %
<u>201-92-00-755-57000</u>	Capital Expenditures - Omnibus (Ke	500,000.00	500,000.00	0.00	0.00	500,000.00	100.00 %
Expense Total:		3,725,299.37	3,725,299.37	433.04	433.04	3,724,866.33	99.99%
Fund: 201 - PARKS & RECREATION Surplus (Deficit):		-45,708.37	-45,708.37	404.88	404.88	46,113.25	100.89%
Report Surplus (Deficit):		-45,708.37	-45,708.37	404.88	404.88	46,113.25	100.89%

Budget Report

For Fiscal: 2025-2026 Period Ending: 11/30/2025

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 201 - PARKS & RECREATION						
Revenue	3,679,591.00	3,679,591.00	837.92	837.92	-3,678,753.08	99.98%
Expense	3,725,299.37	3,725,299.37	433.04	433.04	3,724,866.33	99.99%
Fund: 201 - PARKS & RECREATION Surplus (Deficit):	-45,708.37	-45,708.37	404.88	404.88	46,113.25	100.89%
Report Surplus (Deficit):	-45,708.37	-45,708.37	404.88	404.88	46,113.25	100.89%

Budget Report

For Fiscal: 2025-2026 Period Ending: 11/30/2025

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
201 - PARKS & RECREATION	-45,708.37	-45,708.37	404.88	404.88	46,113.25
Report Surplus (Deficit):	-45,708.37	-45,708.37	404.88	404.88	46,113.25



City of Raytown, MO

Fund Balance Report

As Of 11/12/2025

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
201 - PARKS & RECREATION	746,414.38	837.92	433.04	746,819.26
Report Total:	746,414.38	837.92	433.04	746,819.26

Shelter House Reservations
April 1, 2025 - October 31, 2025

Park			# Reservations	Amount	Total
Colman #1	1/2 day	Resident	18	\$110	\$1,980.00
	7 am - 11 pm	Resident	19	\$155	\$2,945.00
	1/2 day	Non-Resident	11	\$135	\$1,485.00
	7 am - 11 pm	Non-Resident	7	\$190	\$1,330.00
	Holiday 1/2 day	Resident	2	\$135	\$270.00
	Holiday 7am - 11 pm	Resident	6	\$190	\$1,140.00
	Holiday 1/2 day	Non-Resident	0	\$165	\$0.00
	Holiday 7am - 11 pm	Non-Resident	0	\$230	\$0.00
			63		\$9,150.00
Colman #2	1/2 day	Resident	14	\$110	\$1,540.00
	7 am - 11 pm	Resident	10	\$155	\$1,550.00
	1/2 day	Non-Resident	7	\$135	\$945.00
	7 am - 11 pm	Non-Resident	3	\$190	\$570.00
	Holiday 1/2 day	Resident	1	\$135	\$135.00
	Holiday 7am - 11 pm	Resident	3	\$190	\$570.00
	Holiday 1/2 day	Non-Resident	1	\$165	\$165.00
	Holiday 7am - 11 pm	Non-Resident	2	\$230	\$460.00
			41		\$5,935.00
Kenagy #1	1/2 day	Resident	23	\$110	\$2,530.00
	7 am - 11 pm	Resident	23	\$155	\$3,565.00
	1/2 day	Non-Resident	7	\$135	\$945.00
	7 am - 11 pm	Non-Resident	4	\$190	\$760.00
	Holiday 1/2 day	Resident	5	\$135	\$675.00
	Holiday 7am - 11 pm	Resident	4	\$190	\$760.00
	Holiday 1/2 day	Non-Resident	1	\$165	\$165.00
	Holiday 7am - 11 pm	Non-Resident	1	\$230	\$230.00
			68		\$9,630.00
Kenagy #5	1/2 day	Resident	4	\$55	\$220.00
	7 am - 11 pm	Resident	3	\$75	\$225.00
	1/2 day	Non-Resident	3	\$70	\$210.00
	7 am - 11 pm	Non-Resident	1	\$95	\$95.00
			11		\$750.00
Kritser #1	1/2 day	Resident	13	\$55	\$715.00
	7 am - 11 pm	Resident	11	\$75	\$825.00
	1/2 day	Non-Resident	2	\$70	\$140.00
	7 am - 11 pm	Non-Resident	4	\$95	\$380.00
			30		\$2,060.00
Total			213		\$27,525.00
Refunds: 15 cancellations @ \$5.00					\$ 70.00
Partial Payments & corrections					\$ -
			Total Reservation Fees		\$27,595.00

	# Reservations	Percent
1 time period	116 rentals	55%
All day	91 rentals	43%

Times	# Reservations	Percent
7 am - 3 pm	23	11%
3 pm - 11 pm	93	44%
7 am - 11 pm	101	47%

Residents	159
Non-Residents	54

Raytown Main Street Association
November 2025
Robbie Tubbs

The RMSA will have a Holiday lighting contest downtown. The winner will be announced at the Holiday lightening ceremony. They plan to set up vendors on the 63rd St. bridge.

Mayor Mike announced the city has hired four more police officers. We now have 50 police in the force.

Holiday With a Heart is now taking applications for families who need help with Christmas presents this year.

Those who have signed up to donate presents will be receiving their lists soon.

Raytown Parks & Recreation Department
Director's Report
November 17, 2025

BOA – We will be on the agenda for the November 18th BOA meeting to get our annual contracts approved for Mowing, Security, and continuing the grant funded projects and bids.

Colman Park security - We have worked with I-Tech services to add the capability to remotely shut off the power to the Colman #1 and #2 shelters and have updated our security camera system to replace three old cameras and an additional camera to the shop building. RSC private security worked until October 31st and will not resume until April 2026.

OMNIBUS – During the Federal shutdown we weren't be able to get disbursements or have any communication with HUD. That gave me some problems with the skate park contract. We have submitted the contract but cannot send the beginning deposit until the money is flowing from HUD. That has pushed our construction back into February 2026.

George Butler & Associates –The first Kenagy Redevelopment bid came in October 15th with only one bidder. Our GBA engineers have suggested it will be best to rebid the Kenagy redevelopment portion of the project. I will work with GBA to set the dates of the bid. Terry Copeland bidding documents will go out after the Kenagy bids are in. We still have some specifications and details to work out on the Terry Copeland project.

City of Raytown Holiday appreciation- On December 11th from 6:00-7:30PM there will be an appreciation reception for all of the volunteer boards working with the city, hosted at City Hall. The Park board is invited to attend.

Little Blue River Recreational Opportunities- Corps of Engineers are seeking input for working out plans for grants to fund recreational opportunities within these flood control properties at 10% of the total project. The Corps is estimating this to be a \$350,000,000 flood control project, so there could be up to \$35,000,000 in recreation grants in the targeted area that will most likely be 50-50 matching. At this stage I would estimate us being in a 5-10 year timeline for the projects to begin.

Rice-Tremonti- The archeological dig started September 28th, and they have found several artifacts and bones near the outdoor kitchen area. We also have purchased some additional signage made regarding some of the rules on the historical property regarding metal detecting.

The addition of a parking lot located near the demolished rental house is still up in the air. We have found a geo-textile product that should work for the ADA compliance, but if it does not get support from the city codes process, then I would suggest that we do not move forward with that part of the project.

Christmas Tree lighting - The event will be on 63rd ST on December 6th, from 4:00-9:00PM. Parks staff hung the lights along 63rd ST, and in the Pocket Park. There were a good number of volunteers from the local Labor Union who volunteered to decorate on November 8th.

Sales Tax Revenue- 2025 sales tax was \$374,429.07 for the year, \$12,000 higher than the original budgeted amount.



November 2025 **PARK MAINTENANCE REPORT**



Horticulture / Right of Way

We have removed all the annual plantings for the season and will be working on soil amendments and planting tulip bulbs over the next few weeks. Work began on the 2025/2026 TRIM grant. We are working towards the removal of all but two of the trees at the 63rd street gateway located at 63rd and Blue Ridge Cutoff. We will be removing the stumps also and planting new redbuds in the early spring. We have completed the annual Tree City application, and it has been approved at the state level, so we should be good in the next few weeks for that to be renewed. Our Right of way tech left us for a new adventure, and we have a new person that started in that position on Monday November 10, 2025. We worked with the Sierra Club to plant a nice native area in the north part of Terry Copeland Park.

Park Maintenance

We have completed the winterization of all restrooms, drinking fountains and irrigation sites throughout the parks system. We are switching over to leaf control/mowing and with that we will be in various parks throughout the fall and winter. We are working on much-needed repairs to the water valves and backflow systems at Little Blue Trace Park. This is outsourced work since it requires permits and working in KCMO. Fall maintenance of the mowing fleet has been completed and we will be preparing for winter snow removal soon. We have completed setting up the pocket park and the wreaths on the monuments in the streetscape area. We went to the Altec shop near 350 NS Blue Ridge to demonstrate a track mounted ariel device with capabilities up to 89ft which will give us an incredible amount an ability for trees and field lighting maintenance.

Raytown Parks & Recreation

Park Board Recreation Report

Submitted by: Matt Hartmann

Sports & Special Events Supervisor

November 17, 2025

Youth Basketball League

Teams fully formed, registration closed officially. Final count is 177 kids and 19 total teams. I am working on game schedules now and placed the shirt order on Wednesday the 12th.

Sponsorship Plan

It's done! I have a visual aid via the printed booklets that were ordered. These are going to be kept at the Parks Office, the Chamber Office, and used as a guide during meetings with potential sponsors. As soon as we get to go ahead, the plan is that during my free time I will be emailing and calling businesses here in Raytown and in our surrounding area. My intention is to give sponsor updates during the board meetings to track progress of our sponsor goals. Also, I would like to set a sponsorship goal.

Ballfield Rental Fees

At the request of Dave due to ongoing incidents and problems regarding the renting of athletic fields, I did some digging into our neighbors and how they handle their rentals. I found we were charging much lower rates than our neighbors. I also found that several do a very flexible rate amount where the rate is not set in stone and is completely situational based OR it varies based on amenities the field has such as bleachers, lights, restrooms, etc.

Agenda item 1

Year in review for Friends of Rice-Tremonti Home

FRIENDS OF THE RICE-TREMONTI HOME ASSOC.

BOARD MINUTES OF SEPTEMBER 17, 2025

Meeting came to order at 6:02pm

Present: Christy Sewing-Pres/Temp Treas, Leigh Elmore-VP, Leesa Taylor-Rec Sec, Carla Coldwell-Corresponding Sec, Brad Duncan and Barb Keogh. **Absent:** Aaron Smith and Britt Henry-Slaughter. **No show:** John McGuire.

Minutes of August 20 were motioned to approve by Leigh, seconded by Carla and all were in favor. **Treasurer's Report:** FOT's P&L shows we netted \$2254.82.

Compared to 2024 at \$2814.39; a difference of \$559.57 with the same amount of vendor booths rented. Multiple factors as to less traffic including; excessive heat, less social media coverage and No live new media coverage. **Continued Business:**

Rental Property-Dave Turner said he would like to begin **Demolition** starting October due to KU Archeology dig that was approved by the Parks Board and they want KU present in case items are found that only an Archeologist could identify.

(Note: This is not a procedure that RT nor KU would use; however this choice isn't up to us.) KU to begin digs on weekends as soon as 9/27. **By-laws** have been

updated to show an Ethics Clause; Leigh motioned to approve the update, seconded by Leesa and all approved. **Committee Reports: Grounds-**Per Dave

Turner, Parks will be taking over mowing 2026 and have added RT to their PM security patrol in October. He is also renegotiating where the parking area from a 30-car lot to a smaller more historically correct lot. **Building:** Leigh is still waiting

to hear back from two contractors but is meeting with Taylor Made from Lee's Summit on 9/24. **Electrical:** The bill has increased with 2 refrigerators and 1 window AC unit running (2025 \$179.27, 2024 \$104.36). Don McPheeters is adding an electrical outlet through the floor in the kitchen to the basement and this will eliminate keeping basement lights on. **Trash Bins** need to be set out Sunday

evenings by an available board member. **Events:** Paranormal Investigation Tours are set for 10/18 and 10/25 at \$75/ticket. Regarding Soup Social, per Diane Eggar, we don't possess an Occupancy Permit to determine the amount of people in the house. Dave Turner came with Codes enforcement and took measurements to get an accurate count. We are awaiting that count before we make a decision of

Dine-In or strictly To-Go. **New Business:** Jeff Hurst, President of Raytown Chamber of Commerce insists we should have a **Ribbon Cutting Ceremony** during our **Christmas Open House** to give us exposure by showing the renovations and new improvements made to the house. Christy will check to see if they have added our events to their calendar. See dates for decorating and Open House below.

Meeting adjourned at 7:11pm

Minutes taken by Leesa Taylor-Rec Sec

Upcoming Events

9/20-9/21 Melanie Rodriguez Paranormal investigation

10/15 Board Meeting

10/18 & 10/25 Paranormal Investigation Tours

11/1 Soup Social

11/19 Board Meeting – No meetings in December or January per bylaws

Date TBD Christmas Decorating

12/14 Ribbon-Cutting Ceremony and Christmas Open House

Date TBD Christmas decoration take-down

Agenda item 2

Park It KC contract for managing the park during FIFA World Cup at Terry Copeland Park.

This contract has been reviewed by the city attorney with some edits made. The new pricing for parking will be \$60 per vehicle.

Sliding scale for cost sharing is 10% for 150 cars, 15% for 151-199 cars, and 20% cost share for over 200 cars. We estimate up to 254+ parking spaces.

LICENSE AGREEMENT

This License Agreement ("Agreement") is made and entered into as of June 16, 2026, by and between The City of Raytown, Missouri ("Licensor"), and Stafflt of Kansas City, LLC d/b/a ParkIt, a Missouri limited liability company ("Licensee").

1. Licensed Premises

Licensor hereby grants to Licensee a temporary, exclusive license to operate and manage paid parking on the property located at 5330 Raytown Road, Raytown, MO 64133 (the "Premises") for the duration of the FIFA World Cup games taking place at Arrowhead Stadium in Kansas City, Missouri (the "Event Period").

The "Event Period" shall begin three (3) hours prior to the scheduled start time of each World Cup game and extend until two (2) hours after the conclusion of the game. Outside of the Event Period, the Premises may be used by Licensor for public parking associated with park operations.

1A. Exclusivity and Non-Interference

During the Event Period, Licensee shall have the sole and exclusive right to manage and sell paid parking on the Premises. Licensor shall not authorize or permit any other party to operate paid parking or other commercial activities on the Premises during the Event Period without Licensee's prior written consent. Licensor agrees to reasonably cooperate with Licensee to prevent activities that would materially interfere with customer access, traffic flow, or the safe and orderly use of the Premises.

2. Term

This Agreement shall commence on June 16, 2026 and continue through the conclusion of the final World Cup game held at Arrowhead Stadium, unless terminated earlier in accordance with Section 9. At the expiration of the Term, Licensee shall discontinue use of the Premises and surrender the Premises back to Licensor. Licensor retains full ownership and control of the Premises at all times.

3. Use of Premises

Licensee shall have the right to:

- a. Sell parking spaces to the public during the Event Period;
- b. Manage and staff the Premises for parking use;
- c. Place banners and reasonable signage at and around the Premises to direct customers and advertise services, at no additional cost, subject to Licensor's prior approval of location and size;
- d. Use the Premises solely for vehicle parking during the Event Period.

4. Revenue Sharing

- a. Revenue sharing shall be calculated on a per-game basis using the following tiered structure tied to lot utilization:

Vehicles Parked Per Game	City Share of Gross Revenue
0 – 150 vehicles	15%
151 – 199 vehicles	17.5%
200+ vehicles	20%

- b. Licensee shall remit the applicable Revenue Share to Licensor within fifteen (15) business days following each game.
- c. Payment of the Revenue Share shall constitute full and final satisfaction of Licensor's entitlement to revenues under this Agreement.

5. Pricing

Pricing is anticipated to be approximately \$60 per vehicle, subject to adjustment based on market conditions and comparable rates charged by other parking operators in proximity to the stadium.

6. Operations & Compliance

- a. Licensee shall provide staffing necessary to operate and manage paid parking on the Premises.
- b. Licensee shall comply with all applicable laws, regulations, and ordinances.
- c. Licensor shall remain responsible for providing police, security, and any necessary sanitation or trash removal services on or around the Premises.
- d. Neither Licensee nor Licensor shall be responsible for theft, vandalism, personal injury, or property damage occurring on the Premises, except to the extent caused by the gross negligence or willful misconduct of Licensee or its employees.
- e. All vehicles parked on the Premises during the Event Period are parked at the vehicle owner's sole risk. Licensee shall post signage at or near the entrance to the Premises and in at least one additional conspicuous location stating:
"Parking at your own risk. Neither the operator nor the property owner is responsible for loss, theft, or damage."

7. Insurance

Licensee shall maintain during the Term:

- Commercial General Liability insurance of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, naming the City of Raytown as an additional insured;
- Automobile Liability insurance of not less than \$1,000,000 combined single limit;
- Workers' Compensation insurance as required by Missouri law.

Certificates of insurance shall be provided to Licensor upon request.

8. Indemnification

Licensee agrees to indemnify, defend, and hold harmless Licensor, its officers, employees, and agents from and against all claims, liabilities, damages, or expenses arising from Licensee's use or operation of the Premises, except to the extent caused by Licensor's gross negligence or willful misconduct.

9. Termination

Either party may terminate this Agreement upon written notice if the other party materially breaches its obligations and fails to cure within five (5) business days after receipt of notice. Licensor may terminate immediately if Licensee fails to maintain required insurance.

10. Force Majeure

Neither party shall be liable or deemed in default for any delay or failure to perform under this Agreement caused by events beyond its reasonable control, including but not limited to weather, natural disaster, government action, civil disturbance, labor dispute, or cancellation/postponement of World Cup games.

11. No Lease or Property Interest

This Agreement grants a license only and does not create any leasehold, tenancy, or other real property interest in the Premises.

12. Miscellaneous

- This Agreement constitutes the entire agreement between the parties.
- This Agreement shall be governed by the laws of the State of Missouri.
- Any disputes shall be subject to binding arbitration in Jackson County, Missouri.
- This Agreement shall not be assigned without prior written consent of Licensor.

13. Signatures

CITY OF RAYTOWN, MISSOURI

By: _____

Name: _____

Title: _____

Date: _____

STAFFIT OF KANSAS CITY, LLC d/b/a PARKIT

By: _____

Name: Chris Jancich

Title: _____

Date: _____

Agenda item 3

Through discussions with the GBA Engineering firm's Jim Schuessler, his contacts with possible bidders and previous plan holders for the first bidding round suggests that we should rebid the Kenagy Park Redevelopment grant project.

Part of the issue with receiving only one bid was that Outdoor Restrooms Inc. was 300 days out for production, and the bidding documents listing total project time at 210 days. With this confusion addressed, he believes that we would be able to receive more bids if there is clarification on that point.

I have also not been able to receive any communication from HUD regarding the federal guidelines for purchasing policy with only one bid received for the grant.

Agenda item 4

Does the Raytown Parks Department want to purchase the art piece by Jesse Cargas for \$225? Original price was \$2,225, and we have paid \$1,000 per year for two years.



Agenda item 5

Schedule of fees and charges review and staff recommendations.

RAYTOWN PARKS & RECREATION DEPARTMENT	
FY24-25 SCHEDULE OF FEES AND CHARGES	
Approved: October 21, 2024 Supersedes all other Schedules of Charges	
TYPE OF FEE	CURRENT FEE
RECREATION PROGRAM SERVICES	
Adult & Youth Sports	
Coed Youth Basketball League-Winter (9 games)	
Grades K-3	\$70/participant
Grades 4-6	\$80/participant
Tennis Lessons	
Adult - Beginner - 5 classes	\$55/participant
Youth - 5 classes	\$45/participant
Adult Team Tennis League - 10 weeks	\$45/participant
Adult Coed Kickball - 6 weeks	\$170/team
Men's Softball League	
Summer & Fall - 14 game league (Double Header)	\$550/team
Fall - 7 weeks	\$350/team
50+ Softball League	
10 Week League	\$445/team
7 Week League (Double Header)	\$550/team
Coed Softball League	
Summer - 10 week League	\$425/team
Fall - 7 game league	\$350/team
COMMUNITY SPECIAL EVENTS	
Annual Fishing Derby	Free
Movies In the Park	Free
Raytown Live	Free
Special Event/Festival-Vendor Booth Fee	\$45/vendor
Special Event/Festival-Food Vendor Fee	\$60/vendor
FACILITY RENTALS, PERMITS & SERVICES	
Athletic Fields and Courts-minimum rental 2 hours	
Softball field (1 field) - tournaments	\$20/hr, \$160/day max.
Softball field (1 field) - practice fees	\$20/hr, \$135/day max.
Softball Complex (4 fields) - tournaments	\$50/hr, \$400/day max.
Softball Complex (4 fields) - practice fees	\$40/hr, \$320/day max.
Athletic Field Lights	\$30/hr per field

\$27/game

\$27/game

\$25/hr

\$25/hr

\$80/hr

Soccer/Football field (1 field) - tournaments	\$30/hr, \$180/day max.
Soccer/Football field (1 field) - practice fees	\$25/hr, \$150/day max.
Soccer/Football field (2 Fields) - tournaments	\$50/hr, \$300/day max.
Soccer/Football field (2 Fields) - practice fees	\$40/hr, \$240/day max.
Tennis Court (1 court) practice fees	\$15/hr, \$150/day max.
Key Security Deposit (if key lost or stolen)	\$125 per key
Special Event Permit (per day)	\$300
Special Event Refundable Security Deposit (per event)	\$500
Concession Sales Permit	
Daily/weekly/season fee	\$25/day, \$150/week, or \$500/season-whichever is less
Seasonal - utilities billed at actual hourly cost to permit holder	
Payment and Refund Policy:	
Payment is due at time of registration for individual sports, leagues, etc.	
Payment for shelter houses are due at time reservation is made. No refunds once payment has been made due to event cancellation, inclement weather, or situations beyond Raytown Parks and Recreation Department's control.	
Park Shelter Rentals	Resident/Non Resident
Colman #1 and #2 and Kenagy Park #1	
Full Day (7 am - 11 pm)	\$155-R / \$190-NR
Half Day (7 am - 3 pm or 3 pm - 11 pm)	\$110-R / \$135-NR
Holidays Memorial Day Weekend - May 25-26-27; July 4-5-6-7, Labor Day Weekend - Aug. 31, Sept. 1-2	\$135-1/2 day R \$190-Full day R \$165-1/2 day NR \$230-Full Day NR
Kritser Park #1 & Kenagy #5	
Full Day (7 am - 11 pm)	\$75-R / \$95 NR
Half Day (7 am -3 pm) or (3 pm - 11 pm)	\$55-R / \$70 NR

\$50/hr